

Lifton Parish Council

Minutes of the Parish Council meeting held in the Tamar Room (The Arundell), Lifton
on 23rd March 2023

*These minutes are provisional until they are agreed and signed by the Chairman at
the next meeting of the parish council*

Present: Cllr C Edmonds (Chairman), Cllr Dunn, Cllr Elias, Cllr Glen, Cllr Measey, Cllr Parsons and Cllr Sutton-Woodhouse

1. Apologies: Cllr Lees

Absence without apologies: Cllr Valentine

2. Minutes: The minutes of 23rd February 2023 were approved as a true and accurate record of the meeting and were signed by the Chairman.

3. Dispensations and Declarations of Interest: None

4. Visiting Speaker: None

5. Public Participation/Borough Cllr. Update:

Public Participation: None

Borough Cllr. Update: West Devon Borough Council have sent out the 2023-24 council tax bills to households.

6. General items:

6.1 Highways Update

The Clerk provided the following details to Councillors that had been reported to or from Devon Highways since the last meeting as follows:

W231594157 - Pothole, Pothole (Single or multiple): Location: Road from Liftondown Cross to Robins Croft, Liftondown: Thank you for contacting us about this issue, which was originally reported on 22-February-2023. The record was completed on the 01-March-2023. The following information is now available: The problem has been identified at the location you provided but does not meet the criteria for a safety problem and no action has been taken.

Following a complaint received by a resident about mud which had accumulated on the pavement by a dropped kerb in the pavement on New Road, the local Highways Officer removed the mud and cut the turf back to enable the water to drain into the verge, thus preventing the problem from reoccurring.

Road from Colemans Cross to Heale Bridge, Liftondown – Jays Cross is due to be surface dressed (tar & chippings). The proposed date from the contractor who will be doing the works is 23rd April 2023. This may change, but information boards should be in place one week prior to the works being done. The road will be closed whilst the road is being treated.

Temporary Traffic Order - FORE STREET, Lifton (TTRO2348964): From Monday 17 April 2023 (for a maximum of 18 months) - Anticipated Finish Friday 30 June 2023. No person shall cause or permit any vehicle to proceed or wait on the sections of Affected Roads. Roads affected - Fore Street, Lifton,

(Side of 1 Parkwood Rise to outside Tanglewood). This temporary restriction is considered necessary to enable - Road closure of Fore Street as new service route is adjacent to Centre line due to existing services. Full details (including diversion) can be found via:

[The County of Devon \(Temporary Restriction\) \(FORE STREET, LIFTON\) Order 2023 \(liftonpc.org.uk\)](https://www.liftonpc.org.uk)

Councillors noted that this road closure will cause considerable disruption through the village but have been informed that this work is necessary for sewer works for the new Wainhomes housing development on Fore Street. Local consultation should be undertaken by the works promoter prior to the closure although it is not a requirement to consult everyone in the local community. Permission has been given by Highways England to use the A30 as part of the diversion. Work cannot be undertaken without a road closure; the pipes are not able to be sited along the grass verge, they have got to come down in the middle of the road for the connection. There is also a mains gas pipe in the vicinity.

The Chairman, in his Borough Councillor role, has raised concerns about a full road closure, given Fore Street is used if there is a problem on the A30. If the A30 is blocked, the contractor will cease work, metal plates will be put down to allow Fore Street to reopen thus allowing access through Lifton. Councillors discussed the road closure and agreed that a letter should be sent to the housing developer, Wain Homes, to ask them to consider some sort of compensation to go towards a community purpose as a goodwill gesture for the huge disruption. All agreed.

Temporary Traffic Notice - Road to Polson Bridge, Lifton (TTRO2349678): From Tuesday 16 May 2023 (for a maximum of 5 days) Until Wednesday 17 May 2023 (both dates inclusive): Between the hours of 09:30 and 16:00. No person shall cause or permit any vehicle to proceed on the sections of Affected Roads. Roads affected - Road to Polson Bridge, Liftondown, A388 From Launceston Rugby Club to A30 Eastbound Junction. This temporary restriction is considered necessary to enable - Bridge Inspections. Full details (including diversion) can be found via:

[The County of Devon \(Temporary Restriction\) \(ROAD TO POLSON BRIDGE, LIFTONDOWN\) Notice 2023 \(liftonpc.org.uk\)](https://www.liftonpc.org.uk)

A letter regarding a 'Hedgehogs R Us Highway Project' was shared with Councillors prior to the meeting. Councillors discussed the project and whilst they supported the conservation of the local hedgehog population, they decided not to purchase a box of hedgehog highway surrounds. All agreed.

Community Speed Watch Scheme: Cllr Dunn provided the latest speed data report. A new site to conduct speed checks has been approved on the backroad in Liftondown.

6.2 King's Coronation: Lifton events update

A local working group meeting took place on Thursday, 9th March 2023 at 7.00pm, in the Tamar Room at The Arundell. A provisional programme of events was decided upon which is subject to change, as follows:

Wednesday 3rd May: Pre coronation open morning at the chapel.

Friday 5th May: Service at St Mary's for the six parishes followed by drinks and possible commemorative tree planting at the church.

Saturday 6th May: Cream tea at the Community Centre after the Coronation with presentation of mugs. Timing dependant on the Coronation which it was felt most people would watch at home.

Sunday 7th May: 'Big Lunch' at Lifton Down chapel at 10.30am.

Barbeque at Fox and Grapes in the afternoon using the Coronation Hall.

Monday 8th May: Litter pick organised by WI and possibly Scout group and possibly sign washing. Event at The Arundell in the afternoon.

Strawberry Fields have offered to supply scones etc. for Saturday and to produce a leaflet for distribution.

The History Group are not holding an exhibition but might consider a village trail. Lifton Singers will be involved in some events.

It was decided that the Parish Council should make a decision regarding whether mugs or an alternative should be presented to children up to Year 6 who live in Lifton. The overwhelming choice of the working group meeting was for mugs. Councillors agreed that mugs should be purchased for the primary school children. All agreed.

The Clerk was asked to order these in liaison with the Chairman. Councillors considered two quotes which were provided from two different companies; Councillors agreed to go with one of those companies. All agreed.

Lifton PC's grant application to WDBC's Coronation fund was successful; £500 has been awarded.

Action: The Clerk to organise a final village working group meeting at 7.00pm on Monday, 3rd April 2023 (venue to be confirmed) and to order the commemorative mugs (as detailed above).

6.3 Burial Ground

The Clerk informed Councillors that she plans to undertake an audit of the burial ground, along with the Chairman, to check the stability of existing grave stones/memorials, to check that current burial ground plans are up-to-date and to ascertain if more space needs allocating for future burial and interment of ashes. The audit would be undertaken when the weather and ground conditions improve. Following this audit, the Clerk would also do some research into whether the current burial ground fees were still sufficient; the fees were last revised back in January 2013.

Councillors were asked to volunteer to help set up the newly purchased wildlife houses, in the burial ground. Councillors agreed to help; the Clerk was asked to circulate a suitable date/time.

6.4 QEII Recreation Ground – Dog fouling: Quote for sign

Following the discussion at last month's PC meeting, the Clerk was asked to revise the wording for the public notice for the QEII recreation ground and to get a quote for the anti-dog fouling sign.

The Clerk confirmed that three companies had been contacted and that two had provided quotes for an A3 aluminium sign, as follows: Quote 1. £69.89 (inc. £11.65 VAT) and Quote 2. £ 86.88 (inc. £14.48 VAT).

Motion: Councillors agreed that the Clerk should order the sign detailed in Quote 1. Proposed; Seconded; All agreed.

6.5 Defibrillator Update

Cllr Measey undertook the checks in March and agreed to continue to do so in April.

Action: Cllr Measey to undertake the defib checks at the Community Centre during April.

7. Reports:

7.1 QEII Report

The Vice-Chairman provided the following report:

The play area is now open after a period of time to allow the new turf to establish.

The final part of the project concerns the playhouse; whether to replace it or refurbish it. The expected ROSPA report, not yet received, may well inform the final decision as the Field Committee will need to decide which is the best and most cost-effective route to take.

The old container will be replaced as soon as ground conditions allow. Much of the equipment has been moved to temporary storage and a decision has been taken to dispose of unwanted sports equipment together with the rubbish which has accumulated around both the container and the pavilion (wood, metal, tyres etc.). Quotes have been obtained for disposal.

The siting for a memorial bench has been decided upon. It will replace an existing seat sited by the boundary hedge, approximately level with the half way line of the football pitch, the existing seat being in a poor condition.

7.2 OPCC Councillor Advocate Scheme update

Cllr Dunn confirmed that he would be attending the OPCC's volunteer event at China Fleet in Saltash on the 25th March 2023.

8. Finance

8.1 For payment

Clerk's salary for March	£ 629.68
DALC: Clerks attendance on 'Preparing for Elections' webinar (inc. £6.00 VAT)	£ 36.00
Homeleigh Garden Centre Ltd: Various items for burial ground (inc. £32.98 VAT)	£ 197.91
The Arundell – Tamar Room booking: 23rd March 2023 (inc.£6.67 VAT)	£ 40.00
QEII Recreation Ground Committee Grant 2022-23	£1,200.00

Proposed (SD) and seconded (TSW); all in favour that the above payments be made online.

[Total payments for March: £ 2103.59]

Action: Clerk to make all payments online.

8.2 Receipts/Payment received:

Interest	£ 4.36
Burial Ground: Exclusive rights fee	£ 200.00

8.3 Outstanding invoices: None

The March invoices for payment and the bank statements issued on 1st March 2023 were seen and signed by two Councillors.

General matters relating to Finance:

8.4 None

9. Planning

9.1 Applications:

0195/23/FUL - Proposal: Replacement Dwelling. Site Address: New Barn, Launceston, PL15 9QX
Councillors discussed the proposal to demolish the existing barn and replace it with a new dwelling.
Councillors noted that they had previously approved a planning application at the same site, for an existing cattle barn to be converted into a residential dwelling.

This application was to change the design on a smaller footprint, reducing the size of the building, using a modern design. Councillors discussed the design of the replacement dwelling and agreed to support this application.

Proposed and seconded. PC decision: support (7); not support (0); abstain (0). All in favour.

4173/22/HHO - Proposal: Householder application for new single storey residential extension, new external staircase & replace existing timber stairs. Site Address: Cob Barn, Launceston, PL15 9QX
Councillors discussed the proposed design and the replacement external staircase and agreed to support this application.

Proposed and seconded. PC decision: support (7); not support (0); abstain (0). All in favour.

0587/23/ADV - Proposal: Advertisement consent for 2 x non illuminated external wall signs 7050mm x 4250mm. Site Address: Mole Valley Farmers, Spry Mill, Station Road, Tinhay, PL16 0BA
Councillors agreed to support this application.

Proposed and seconded. PC decision: support (7); not support (0); abstain (0). All in favour.

9.2 Approvals:

3933/22/FUL - Location: Wooladon Farm Lifforddown PL16 0DD. Application Type: Full Planning Application. Proposal: Change of use of a farm building to use for wedding receptions.

Decision: Conditional Approval

3379/22/FUL - The Lodge Fore Street Lifton PL16 0BH. Application type: Full Planning Application. Proposal: Change of use from commercial to dwelling. **Decision: Conditional Approval**

0565/23/COM - Location: Polson Farm Polson Bridge Launceston PL15 9QU. WHP Telecoms Ltd. Application Type: 28 (1 month) Communication PD Application. Proposal: Notice of Intent to Install Electronic Communication Apparatus Comprising proposed upgrade to the existing 17.5m high CU Phasco phase4.5 monopole, existing 6 x Antennas to be removed & replaced with proposed 6 x antennas, existing cabinet to be refreshed internally & reused & associated ancillary works additions

Decision: Permitted development

9.3 Refusals:

0127/23/TPO - Proposed works: T269: Lime Tree – Felling due to extensive decay and T270: Lime Tree – Felling due to extensive hollowing. Location: St Mary The Virgin, Parsonage Court, Lifton, PL16 0BJ

General matters relating to Planning:

9.4 None

10. Correspondence: None

11. Councillors' items for future agenda: Coronation.

Next Meeting: 7.30pm, Thursday, 27th April 2023 (Tamar Room, The Arundell).
The Annual Parish Meeting will commence at 7.00pm, prior to the above PC meeting.

Meeting closed at 20:35.

SIGNED..... Date.....