

Explanation of variances – pro forma

Name of smaller authority: **Lifton**
 County area (local councils and parish meetings only): **Devon**

Insert figures from Section 2 of the AGAR in all **Blue highlighted boxes**

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	21,136	24,292				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	13,214	13,945	731	5.53%	NO		
3 Total Other Receipts	10,913	17,712	6,799	62.30%	YES		In 2020/21 a DCC Locality Fund Grant of £1k was awarded/paid to Lifton PC to put towards new play equipment in the parish (at the QE11 Recreation Ground); this will be used/spent in 2021/22. A WDBC Covid-19 Small Business Grant of £10k was also awarded/paid to Lifton PC; £6k of this will also be put towards Phase 1 of the new play equipment project in 2021/22. Both of these grants were not expected and therefore not factored into 20/21 budget planning.
4 Staff Costs	4,826	5,105	279	5.78%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	16,145	18,710	2,565	15.89%	YES		The 2019/20 grant of £1k was paid to the QE11 Committee from the 2020-21 budget. Removing this would give 'total other receipts' of £17,710 in the year 20-21 which would leave a variance of 9.69%.
7 Balances Carried Forward	24,292	32,134			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	
8 Total Cash and Short Term Investments	24,292	32,134				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments at	273,494	273,589	95	0.03%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

Explanation for 'high' reserves

(Please complete the highlighted boxes.)

Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year end:

		£	£	£
Earmarked reserves:				
VAS batteries	Reserve 1	1000		
Election costs	Reserve 2	1164		
Burial Ground bequest from Jan 2015 (for repairs only)	Reserve 3	343		
Snow Warden (works not insurance)	Reserve 4	340		
Burial Ground (moved from Neigh.Plan 2018-19)	Reserve 5	275		
Bin emptying (expected rise in 2020-21 costs did not occur)	Reserve 6	311		
MA Weed spray	Reserve 7	18		
MA Village & verge maintenance	Reserve 8	83		
Insurance	Reserve 9	178		
Insurance (Snow Warden)	Reserve 10	126		
Meeting room hire	Reserve 11	230		
Accountancy fee (from 2019-20)	Reserve 12	50		
DCC Locality Fund Grant for new play equipment at QE11 Rec.ground	Reserve 13	1000		
Defibrillator	Reserve 14	150		
Donation (village groups)	Reserve 15	730		
Donation (external groups)	Reserve 16	50		
WDBC Covid 19 Small Business Grant	Reserve 17	10000		
			16048	
General reserve		16086		
			16086	
Total reserves (must agree to Box 7)				32134