

## Lifton Parish Council

**Councillors are hereby summoned and members of the public and press are invited to attend a meeting of Lifton Parish Council to be held in the Tamar Room (The Arundell), Lifton, on Thursday, 22<sup>nd</sup> January 2026 at 7.00pm**

**1. Apologies**

**2. Minutes** of the Meeting of Lifton Parish Council held on 18<sup>th</sup> December 2025

**3. Dispensations and Declarations of Interest**

**4. Visiting Speaker – None**

**5. Public Participation/Borough Cllr. Update**

**6. General items:**

6.1 Highways Update

6.2 DCC Grass Cutting Agreements 2026/27 (Urban & West Devon Drive)

6.3 Defibrillator Update

**7. Reports:**

7.1 OPCC Councillor Advocate Scheme

**8. Finance**

8.1 For payment:

Clerk's salary & WFH allowance	£
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Employee pension for January	£
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HMRC: National Insurance Contribution	£
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Lloyds Bank charges (to be taken by DD on or after 18 <sup>th</sup> January 2026)	£	4.25
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The Arundell: Tamar Room hire for LPC meeting 22.01.26 (inc. £6.67 VAT)	£	40.00
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8.2 Receipts:

Interest in December	£	4.19
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*Interest in November	£	4.62
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(\*not 'Interest in October' as reported at PC meeting on 18<sup>th</sup> December 2025)

8.3 Outstanding invoices: None

General matters relating to Finance:

8.4 Bank reconciliation

8.5 Donation request: Citizens Advice TNMWD

8.6 External Audit: Annual Governance Statement Assertion 10

## 9. Planning

**9.1 Applications:** 3323/25/FUL - Proposal: Formation of an alternative infiltration pond to serve the surface water drainage requirements of the proposed new access road approved under 3198/22/ARM & the development approved under 1408/20/OPA. Site Address: Land At SX 375 853 Strawberry Fields, Lifton. [Click here to view application](#)

3755/25/FUL – Proposal: Erection of a two-bay extension to commenced agricultural livestock/silage storage building approved under 2663/25/FUL . Site Address: Wooladon Farm, Liftondown PL16 0DD  
[Click here to view application](#)

### 9.2 Approvals:

3110/25/FUL - Description: Change of use of The Shed to a bakery & hot food takeaway. Site Address: The Shed, Unit 1A Tinhay Mill Industrial Estate, Tinhay PL16 0AH. **Decision:** Conditional Approval  
[Click here to view the application](#)

### 9.3 Refusals: None

#### General matters relating to Planning:

*There is no statutory consultation requirement on the applications below. The information is being sent for information only*

**9.4** 3672/25/COM - 28 (one month) Communication PD Application. Description: Notice of intent to install electronic communication apparatus comprising 1 x New 10M Light Wooden Pole, 3 x New 9M Light Wooden Pole, 1 x New 9M Medium Wooden Pole, 1 x New 8M Medium Wooden Pole. Applicant Name: British Telecommunications plc (BT). Site Address: Road from Smallacombe to Carley, Road to Higher Cookworthy, Road Past Lifton Park, Road from Stone Cross to Westend Cottages. [Click here to view the application](#)

## 10. Correspondence

[Devon and Somerset Fire and Rescue Service: Community Risk Management Plan engagement survey](#)

## 11. Councillors items for future agenda

**Next Meeting:** 7.00pm, Thursday, 26<sup>th</sup> February 2026 (Venue to be confirmed)

Signed by the Clerk to the Parish Council: *S Willis*