

Lifton Parish Council

Councillors are hereby summoned and members of the public and press are invited to attend a meeting of Lifton Parish Council to be held in the QEII Pavilion (Recreation Ground, Leat Road) on Thursday, 26th September 2024 at 7.00pm

1. Apologies

2. Minutes of the Meeting of Lifton Parish Council held on 15th August 2024

3. Dispensations and Declarations of Interest

4. Visiting Speaker – None

5. Public Participation/Borough Cllr. Update

6. General items:

6.1 Financial Regulations

6.2 QEII Committee: Terms of Reference

6.3 Highways Update including VAS funding

6.4 Burial Ground: Tree trimming by National Grid

6.5 VE Day Commemoration: 10th - 11th May 2025

6.6 Arundel Gardens: Bin request

6.7 Fore Street: Layby/village green parking

6.8 Defibrillator Update

7. Reports:

7.1 OPCC Councillor Advocate Scheme

8. Finance

8.1 For payment:

Clerk's salary for September	£
Clerk's expenses (x2 reams A4 Paper; x10 Durable storage boxes & printer ink)	£ 58.88
Cllr Glynn's expenses (mileage claim for OPCC event attendance)	£ 39.60
SLCC: Membership renewal fee 2024-25	£ 148.00

To formally note invoices paid under Scheme of Delegation or since last meeting:

M&M Kneebone Building Services Ltd: Repair to lychgate at burial ground (inc. £8.33 VAT)	£ 50.00
Vision ICT: x1 Annual email hosted (inc. £4.00 VAT)	£ 24.00
Clerk's expenses - August: New laptop for Parish Clerk (inc. £43.17 VAT)	£ 259.00
PKF Littlejohn LLP: External Audit fee 2024-25 (inc. £42.00 VAT)	£ 252.00

8.2 Receipts:

Interest £ 8.60

8.3 Outstanding invoices: None

General matters relating to Finance:

8.4 External Auditor Report & Certificate 2023/24 (Section 3 of AGAR) and
Notice of conclusion of audit

8.5 Appointment of Internal Auditor 2024-25

9. Planning

9.1 Applications:

4134/23/FUL - Proposal: Erection of a new dwelling. Site Address: Darkey Cottage, Willas Road,
Lifton, PL16 0DZ

9.2 Approvals: None

9.3 Refusals: None

General matters relating to Planning:

9.4 None

10. Correspondence:

West Devon Borough Council: Consultation on Draft Gambling Statement of Principles

West Devon Borough Council: Polling Districts and Polling Places Review

11. Councillors items for future agenda

Next Meeting: 7.00pm, Thursday, 17th October 2024 (Venue tbc)

Signed by the Clerk to the Parish Council: *S Willis*