

Lifton Parish Council

Minutes of the Parish Council Meeting at Lifton Community Centre, 19th December 2019

These minutes are provisional until they are agreed and signed by the chairman at the next meeting of the parish council

Present: Cllr C Edmonds (Chairman), Cllr Moore, Cllr Elworthy, Cllr Glen and Cllr Parsons

1. Apologies: Cllr Elias, Cllr Measey, Cllr Willing, Cllr Sparrow and Cllr Sutton-Woodhouse

2. Minutes: The minutes of the PC meeting 28th November 2019 were approved and signed by the Chairman as a true and accurate record of the meeting.

3. Dispensations and Declarations of Interest: None

4. Visiting speaker: None

5. Public Participation/Borough Cllr. Update

A parishioner raised an issue with the lack of road markings and a problem with visibility, particularly at night, when you drive up through the village and turn right to loop down to Darkey Lane (going uphill to the slip road off the main road).

Action: Clerk to ask Highways to check the road markings (white lines) at this junction.

Borough Councillor Update:

The WDBC Hub Meeting took place on Tuesday, 17th December and a Climate Action Plan was agreed in principal resulting in 150 action points. Exeter University were commissioned to calculate carbon usage and found that 5200 tons of co2 was produced by WDBC buildings, vehicles and other things. There is an aim for WDBC to be carbon neutral by 2030 but all the costings needed working out prior to this being agreed. DCC were aiming to be carbon neutral by 2050; they would work with WDBC and look at climate change together. A climate change officer was to be employed by WDBC/SH; one part of their job would be to find out about Government grants etc.

WDBC were in the budget setting process too; the 2021 budget was being looked at as well as forward planning for next 5-years.

The new recycling scheme for plastic items is going well, people have embraced it. Further exercises to educate people to recycle more were being planned as well as a trial of 3-weekly bin collections in the future.

6. General items

6.1 Highways Update

The West Devon Drive and Parish grass cutting contracts had been received and the 2020-21 agreements both carry an inflationary increase of 3%:

Parish £1173.00

WD Drive £2279.00.

Motion to sign both agreements: Proposed, seconded; all in favour. Agreements were both signed.

Action: Chair to scan and return both agreements to Devon County Council.

In relation to the village bus stop, the Clerk confirmed that she had emailed the contractor on 2nd December to request that the dead tree located at the right-hand side of the bus stop be removed in addition to some work being undertaken on a second tree that was leaning on the bus shelter itself. Councillors confirmed that this work had not been done yet.

Action: Clerk to chase contractor for above work in the new year.

6.1.1. Speeding in village

The Clerk reported the responses received from the Highways Officer and local PCSO on the issues raised last month regarding speeding vehicles through the village. The Clerk confirmed that she had now reported the issue to Devon and Cornwall Police via the online '101' reporting form and was currently awaiting a reply from the relevant department. The response may take longer than usual due to resources being used elsewhere over the festive period. The Clerk was asked to provide an update to the January PC meeting. Councillors would move the speed sign from Liftondown to Tinhay when the weather improves.

The Clerk provided information on the Community Speed Watch scheme and was asked to circulate this to Councillors via email.

Action: Clerk to include item on speeding in village on the January agenda and to circulate the Speed Watch scheme information to all Councillors.

6.2 Defibrillator

The Councillor to undertake the next monthly checks was confirmed.

6.3 Graveyard

The Clerk reported that she had confirmed with 'More Creative' that the PC would like to go ahead and order the small sign for the cemetery. A cheque would need to be provided prior to the sign being produced. Councillors were asked to approve this payment under item number. 8.1.

7. Reports

7.1 QE11 report: Nothing to report this month.

7.2 Community Centre Report: A film show would be taking place on Sunday, 29th December; 70 places had been booked so far. Admission is free. Another table-top had been held.

8. Finance

8.1 For payment

Clerk's salary	£ 389.33
Clerk's expenses: 2nd Class Stamps	£ 3.66
Perfect Pastures – Field Cut (May-Oct) (inc £136.00 VAT)	£ 816.00
More Creative – Cemetery sign (inc £8.75 VAT)	£ 52.50
Bere Ferrers Parish Council – Clerk to attend Cemetery Management Course on 25.02.20 (inc £11.00 VAT)	£ 66.00

Lifton Methodist Church – Schoolroom hire on 12.10.19	£ 20.00
Lifton Community Primary School – hall hire on 29.08.19 & 26.09.19	£ 36.50
Lifton Community Centre – room hire on 28.11.19 & 19.12.19	£ 28.00
QE11 Pavilion – room hire on 25.07.19	£ 15.00

Proposed and seconded that all the above payments be made.

[Total payments: £1426.99. Total VAT: £155.75]

Action: Clerk to make all payments

8.2 Payment received:

Interest	£ 0.44
David Gynn Memorials – New headstone & base at Lifton Cemetery	£ 85.00

8.3 Outstanding invoices: None

General matters relating to Finance:

8.4 Budget setting 2020-21

Councillors agreed to include £20, under Accountancy fee and payroll, to enable an internal audit to be conducted.

Councillors also agreed to include £250 under Election costs.

Motion: To accept the above changes and set the budget for 2020-21 at £ 19177.

Proposed, seconded; all in favour.

8.5 Precept setting 2020-21

Councillors agreed to adjust the proposed precept to allow for the additional budget items as outlined above.

Motion: To set the precept for 2020-21 at £ 13945.

Proposed, seconded; all in favour.

Action: Clerk to make necessary changes to budget spreadsheet and report back to the January PC meeting prior to submitting the precept to WDBC (by 31.01.20).

9. Planning

9.1 Applications:

3881/19/ADV - Proposal: Advertisement consent for a sign at the entrance of the track to office premises. Site Address: Ridgecombe Barn Lifton PL16 0HD

New sign proposed for verge outside as people had problems finding the lane. Councillors noted that Highways want to comment and agreed that any issues around visibility would need to be addressed. The positioning of the sign was most important.

PC decision: to support; all in favour (5).

9.2 Approvals:

3436/19/AGR - Location: Land at SX 395 842 Ashleigh Farm Lifton. Application Type: Agricultural Determination. Proposal: Application for prior notification of agricultural or forestry development - proposed general purpose storage shed. Decision: Ag Determination Planning Permission required

1369/19/HHO - Location: 6 Park Road Lifton Devon PL16 0BL. Application Type: Householder Proposal: READVERTISEMENT (revised plans received) Householder application for alterations & extensions to existing dormer bungalow. Decision: Conditional Approval

2667/19/HHO - Location: Herons Ghyll Fore Street Lifton Devon PL16 0BH. Application Type: Householder. Proposal: Householder application for outhouse building for logs and storage. Decision: Conditional Approval

9.3 Refusals: None

9.4 Appeals: None

General matters relating to planning:

9.5 There is no statutory consultation requirement on the applications below – these are for Information only:

2881/19/AGR - Application Type Agricultural Determination - Prior notification of proposed erection of general-purpose agricultural building. Heale Farm House Launceston PL15 9QX.

4003/19/COM - Application Type 28 (1 month) Communication PD Application – Openreach Notice of intention to install 10no. wooden telephone poles for fixed line broadband electronic communications apparatus. Threshings Fore Street Lifton PL16 0DG.

10. Correspondence

The Clerk shared the following information with Councillors:

West Devon Community and Voluntary Services - Proposed Community Wellbeing event in Lifton (To be included on agenda in January).

Okehampton Town Council Climate Change Working Group - Eco Aware Coffee Morning

Citizens Advice TNDWD – Thank you

RBL 2019 Poppy Appeal – Thank you

11. Councillors' items for future agenda

As outlined in above minutes and an item on the lack of pavement/safe walkway from the Wooladon Estate to Lifton Farm Shop.

Next Meeting

7.00pm, Thursday, 23rd January 2020, Venue tbc.

Meeting closed at 2035.

SIGNED..... Date.....

